



## **Adviser Scorecard**

To help with your decision making, we recommend scoring prospective Advisers on a scale ranging from 1-5

(1 where the answer/evidence is not satisfactory, 5 where the answer/evidence is extremely compelling) and highlighting topics of concern with an exclamation mark (!).

This is useful when comparing different service providers but first you need to understand what's most important to you and your business. It's up to you to decide where you require



higher scores and what your lowest acceptable scores are on various questions. Any areas that concern you may need further investigation or result in automatic exclusion.

For sample questions to ask prospective advisers see our free helpful **Questions to Ask Prospective Advisers** booklet.

EXPERIENCE TO DATE  First Impressions  General response times (to emails calls etc)  Attention to detail	Company 1 Score 1-5	Score 1-5	Score 1-5	Area of Concern
Client care to date				
Professionalism				
COMPANY BACKGROUND	Company 1 Score 1-5	Company 2 Score 1-5	Company 3 Score 1-5	Area of Concern
Firm's mission & values	300le 1-3	300le 1-3	300le 1-3	Area of Concern
Ownership structure				
Business Plan/Exit plans				
Investment philosophy/approach				
Capacity to take on new work				
TEAM & QUALIFICATIONS	Company 1 Score 1-5	Company 2 Score 1-5	Company 3 Score 1-5	Area of Concern
Number of employees				
Adviser qualifications				
Team's qualifications				

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## Area

	Company 1	Company 2	Company 3	
REGULATORY	Score 1-5	Score 1-5	Score 1-5	Area of Concern
Regulatory status				
Conflicts of interest (if any)				
	Company 1	Company 2	Company 3	
SERVICES OFFERED	Score 1-5	Score 1-5	Score 1-5	Area of Concern
Meet my needs				
Access to Adviser throughout the year				
Dedicated team or Account				
Manager Service-Level				
Agreement Mobile access to files				
Pricing				
OTHER	Company 1 Score 1-5	Score 1-5	Company 3 Score 1-5	A
OTTLEX	Score 1-5	Score 1-5	Score 1-5	Area of Concern
LIENT FEEDBACK	Company 1 Score 1-5	Score 1-5	Company 3 Score 1-5	Avec of Concern
Client 1	Score 1-3	Score 1-3	Score 1-5	Area of Concern
Client 2				
Client 3				
Ciletit 3				
	Company 1	Company 2	Company 3	
TOTAL				



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